

**Send to:** Auckland Donation Accreditation Laboratory  
via Local Blood Bank

**Weekdays**

New Zealand Blood Service  
71 Great South Road  
Epsom  
Auckland 1142

**After Hours/Weekends**

Auckland Blood Bank  
Auckland City Hospital  
2 Park Road  
Auckland

Tel: (09) 307 5737

(09) 307 2834

Email: [AucklandDA@nzblood.co.nz](mailto:AucklandDA@nzblood.co.nz)

Received by \_\_\_\_\_ Registered by \_\_\_\_\_

**Event No.**

**FULL AND ACCURATE COMPLETION OF THIS FORM IS ESSENTIAL**

**PATIENT DETAILS** – all sections are mandatory

(to be completed by sample collector)

(Attach patient identification label or complete **all** written details)

NHI No. \_\_\_\_\_ DOB \_\_/\_\_/\_\_\_\_ Gender \_\_\_\_

Family Name \_\_\_\_\_

Given Name \_\_\_\_\_

**Sample Type:** ☐ Pre-Mortem ☐ Post-Mortem

**SAMPLE REQUIREMENTS**

**Samples:**

- ☐ 2 x 6mL clotted blood (red or SST yellow top) tubes
- ☐ 1 x 4 - 6mL EDTA (purple top) tube
- ☐ 1 x 6mL PPT (white top) tubes or additional 1 x 6mL EDTA (purple top) tubes

**(Mix all tubes well)**

**Tests Required:** ☐ Serology (HBV, HCV, HIV, Syphilis) ☐ NAT (HBV, HCV, HIV) ☐ Anti-HTLV I/II\*

(\*post-mortem samples tested by ESR)

**Tissue Type:** ☐ Skin ☐ Heart Valves ☐ Eyes ☐ Amnion ☐ Unknown Other \_\_\_\_\_

**SAMPLE LABELLING & ACCEPTANCE CRITERIA**

1. Both tube and request form **MUST** contain the following information:
  - Family Name and Given Name(s)
  - NHI No. and/or DOB
2. Request form **MUST** be signed by the individual collecting the samples.
3. Date and time of sample collection **MUST** be on request form.
4. Details on tubes **MUST** match those on the accompanying request form. (Patient label or hand-labelling accepted).

**SAMPLE COLLECTION DECLARATION**

- I certify that I collected the sample(s) accompanying this request from the patient / donor named above.
- I confirmed the identity of this patient / donor by direct enquiry and/or inspection of their identification band.
- I labelled the samples immediately after collection.

Date/Time of Collection: \_\_/\_\_/20\_\_ at \_\_:\_\_(24 hrs) Contact No: \_\_\_\_\_

Signature of Labeller: \_\_\_\_\_ Print Name: \_\_\_\_\_

Doctor / Coordinator / Nurse / Mortuary Staff / Tissue Bank (Please Circle)

**FOR REQUESTING TISSUE BANK USE ONLY (FOR SAMPLES COLLECTED BY TISSUE BANK STAFF)**

Plasma Dilution – Infusion / Transfusion Worksheet completed and assessed# ☐ Yes ☐ No ☐ N/A

#not required for samples referred by Organ Donation New Zealand (ODNZ)

Sample suitable for testing: ☐ Yes ☐ No ☐ N/A Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Date / time of death: \_\_/\_\_/20\_\_ at \_\_:\_\_(post-mortem samples only)

Body refrigeration date / time: \_\_/\_\_/20\_\_ at \_\_:\_\_(where applicable)

**If storing samples, refrigerate at 2-8°C within 24 hours and centrifuge within 72 hours of collection.**